AI Implementation Checklist

Five-phase progression with key checkpoints at each gate

Discovery

- [ ] Problem defined
- [ ] Data audited
- [ ] Stakeholders aligned

1

Design

- [ ] Solution architected
- [ ] Success metrics set
- [ ] Risks documented

2

Build

- [ ] MVP complete
- [ ] Integration tested
- [ ] Team trained

3

Deploy

- [ ] Pilot launched
- [ ] Feedback collected
- [ ] Issues resolved

4

Measure

- [ ] ROI calculated
- [ ] Lessons documented
- [ ] Next phase planned

5

Gate Review: Each phase requires sign-off before advancing to the next stage