

AI Vendor Evaluation Scorecard

Compare vendors across 8 weighted criteria (1-5 scale)

Criteria	Vendor A	Vendor B	Vendor C
Technical Fit	5/5	4/5	3/5
Integration Ease	4/5	5/5	3/5
Data Security	5/5	4/5	3/5
Pricing Model	4/5	4/5	4/5
Support Quality	4/5	4/5	3/5
Track Record	5/5	4/5	3/5
Scalability	4/5	5/5	3/5
Contract Terms	4/5	4/5	4/5
TOTAL	33/40	32/40	30/40
WINNER			

Red Flag Checklist



No pilot option available

Demand a 30-day trial



Lock-in exceeds 12 months

Negotiate annual terms



No data portability clause

Require export capability